

**Scrutiny Work Programme
Essential Reference Paper B**

Community Scrutiny** Committee work programme (provisional) 2014/15

** This committee has a duty to receive a Crime and Disorder report at least once per year. **Item still to be confirmed.**

meeting	date	topic	Contact officer/lead	Next Exec
2014/15	CIVIC YEAR			
Meeting 1/4 in 2014/15	24 June 2014 Report deadline 11 June	<ul style="list-style-type: none"> • Report from Health and Well B Panel • Work programme 2014/15 • Community Grants review of applications and Q3/Q4 allocation • Update on actions under Ageing Well agenda MOVED FROM 11/3/14 • Review of the revised Housing Register and Allocations Policy (1yr) • Service Plan monitoring – Oct 2013 to March 2014 (Community only) • Healthcheck through to Mar 2014 (which includes relevant 2013/14 Out-turns and Targets) 	<ul style="list-style-type: none"> • Chairman of the Panel • Scrutiny Officer • Community Engagement Manager/Grants officer • Head of Service and Lead Officers • Housing Services Manager • Lead Officer - Performance • Lead Officer - Performance 	1 July 2014 5 Aug 2014 2 Sept 2014
Meeting 2/4 in 2014/15	23 Sept 2014 Report deadline 10 Sept	<ul style="list-style-type: none"> • Report from Health and Well B Panel • Hertford Theatre - end of financial year report • Housing stock transfer – residual undertakings annual statement • Housing Strategy action plan – annual progress report • Work programme • Healthcheck through to July 2014 	<ul style="list-style-type: none"> • Chairman of the Panel • Head of Service with Theatre staff • Housing Services Manager • Housing Services Manager • Scrutiny Officer • Lead Officer - Performance 	7 Oct 2014 4 Nov 2014
Meeting 3/4 in 2014/15	18 Nov 2014 Report deadline 5 Nov	<ul style="list-style-type: none"> • Report from Health and Well B Panel • Community Grants review of applications and Q1/Q2 allocation – • vacancy • Work programme • Service Plans monitoring Apr 2014 – 	<ul style="list-style-type: none"> • Chairman of the Panel • Community Engagement Manager/Grants officer • ? • Scrutiny Officer • Lead Officer - Performance 	2 Dec 2014 6 Jan 2015 3 Feb 2015 3 Mar 2015

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		<ul style="list-style-type: none"> • Sept 2014 (Community only) • Healthcheck through to Sept 2014 	<ul style="list-style-type: none"> • Lead Officer - Performance 	
JOINT SCRUTINY	20 Jan 2015	<ul style="list-style-type: none"> • 2015/16 Budget items 		
JOINT SCRUTINY	10 Feb 2015	<ul style="list-style-type: none"> • 2015/16 Service Plans • 2014/15 Estimates and 2015/16 Future targets 		
Meeting 4/4 in 2014/15	10 Mar 2015	<ul style="list-style-type: none"> • Report from Health and Well B Panel • Leisure Contract – year 6 • <i>vacancy</i> • <i>vacancy</i> • Healthcheck through to Dec 2014 • Work programme – planning for 2015/16 	<ul style="list-style-type: none"> • Chairman of the Panel • HoS (+ invite SLM) • ? • ? • Lead Officer - Performance • Scrutiny Officer 	2 Jun 2015 TBC

The four principles of good public scrutiny:

- ***provides ‘critical friend’ challenge*** to executive policy-makers and decision-makers
- ***enables the voice and concerns of the public*** and its communities
- ***is carried out by ‘independent-minded governors’*** who lead and own the scrutiny role
- ***drives improvement*** in public services

**Community
Scrutiny**

1. To develop policy options and to review performance and scrutinise the policies of the Council relating to Licensing, Environmental Health, Crime and Disorder Reduction, Emergency Planning, Community Development, young people, Leisure, sport, arts, markets, diversity, grants, frontline Councillor engagement, valuing people, housing strategy, private sector housing, disabled facility grants, houses in multiple occupation, housing options, community meals, citizens’ advice, benefits, Local Strategic Partnership and health scrutiny.
2. To make recommendations to the Executive on matters within the remit of the Committee.
3. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change and review the performance of outside bodies on matters within the remit of the Committee.
4. To consider issues referred by the Executive, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.
5. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.
6. To appoint annually Standing Panels as may be determined which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee.